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| SCHEDULE 1: POSITION DESCRIPTION | |
| Date: | 7th August 2019 |
| Position: | Lead Consultant |
| Reports to: | Executive Director - Strategic Consulting & International Relations |

PRIMARY PURPOSES OF POSITION

Lead Consultant in Spatial Vision’s Strategic Consulting team focussed on both the Australian and overseas geospatial markets including the provision of:

* National or Corporate geospatial strategies, roadmaps and implementation plans
* Business requirements and solution architectures for geospatial solutions
* Business Process Mapping and improvements
* Business case development
* Independent reviews of web and desktop spatial technologies
* Project Management from conception, feasibility, design and delivery
* Geospatial capacity building strategies

This senior role encompasses:

* Leading client engagement to develop relationships, trust and facilitation of client requirements
* Developing a strong understanding of the client’s industry and business challenges
* Drawing on prior experiences to identify opportunities and solutions
* Engaging with Australian and international client base and stakeholders
* Either contributing to or winning new client projects
* Contributing ideas to innovate, and improve our service and/or product offer

DUTIES

Advisory Services

* Work closely with the Executive Director and other company Principals to deliver successful outcomes to clients
* Prepare stakeholder surveys, workshop materials
* Identify, analyse and document current and future states, workflows and solutions
* Investigate and assess potential solutions
* Document outcomes of engagement activities, write reports and specifications
* Manage the delivery of client projects including the coordination of team members
* Investigate and identify opportunities to innovate, improve the service and/or product offer

Business Development and Bids

In conjunction with the Business Development Manager and other company Principals:

* Participate in BD activities including meeting with prospective customers, writing articles and blogs, presenting at conferences
* Prepare proposals for projects

Projects

Management of allocated projects in terms of:

* Inception (internal and external)
* Progress reporting (internal and external)
* Project and resource planning
* Quality control
* Meeting or exceeding the client’s expectations for project delivery
* Project financial performance

**KEY SELECTION CRITERIA**

* At least five years’ experience in the provision of advisory services including: development of strategies and/or business requirements for IT (ideally geospatial) solutions.
* Practical experience in the general use of geospatial solutions such as ArcGIS and Quantum GIS
* Skills and experience in managing and successfully delivering projects
* Excellent organisational, time management skills and the ability to achieve project goals within tight timeframes
* Excellent interpersonal communication skills for use both within the company and with clients
* Ability to prepare concise, high quality proposals, project documentation and reports
* Relevant tertiary qualifications in GIS, Geospatial Science, geospatial information systems or natural resource systems, preferably both, or equivalent experience
* An ability to accommodate a significant amount of travel

The following would be highly regarded:

* Knowledge of the Australian and/or international geospatial industry
* Experience in the design and implementation of information systems for emergency management, natural and constructed asset management applications and/or health applications

**LOCATION**

The position will be based at Spatial Vision’s offices in Bourke Street, Melbourne. However, travel outside of Melbourne and Australia may be necessary from time to time.